

**Phil Campbell Community Center
Rental Regulations**

1. The Community Center Deposit is \$150.00 plus the rental is \$150.00 for a period of 8 hours (7 am - 3 pm or 3 pm - 11 pm) or \$300.00 for all day (7 am - 11 pm). The deposit and rental fee shall be paid at the time of booking. If you book via telephone, payment must be made within one week of booking.
2. To obtain a \$150.00 deposit refund,
 - a. Floors must be swept and mopped.
 - b. Tables and chairs must be clean and moved into proper place according to chart provided.
 - c. Place all garbage in bags and put in the outside container.
 - d. Check bathrooms to make sure they are left clean.
3. The \$150.00 deposit may not be refunded if;
 - (a) You have cancelled without proper reason or 3 days notice.
 - (b) The center is not clean and in order.
4. Furnish your own paper towels, plates, dish cloths and towels for clean up.
5. **No Alcoholic beverages** are allowed on the premises or in the building because it is a violation of law. If alcohol is found, the event may be closed immediately and the person in possession of alcohol may be arrested.
6. You will be asked the purpose for renting the center. Birthday, wedding, etc.
7. A picture I.D. of the person renting the Community Center is required.
8. You are liable for any excessive abuse, trashing or damage to the property. Additional cost may be added beyond the deposit and criminal charges may be filled.

To have the Community Center unlocked, call the Police Dept. at 205-993-5313. If no answer, call the Sheriff's Department Dispatch 256-332-8820, ask them to contact the Phil Campbell Police Dept. to unlock the Community Center. You can also call 256-436-8268, 256-810-4572, or 256-810-4192.

I fully understand the Phil Campbell Community Center Regulations that I have read and agree to comply with them.

Signature: _____ Date: _____ Date Rented _____

Please Print Name: _____ **Type of Event:** _____

Address: _____ Phone Number: _____

_____ Valid ID Number: _____